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**ST. MARY'S COUNTY COMMISSION FOR WOMEN**

**DATE:** May 7, 2018 at 5:30 p.m. Room 14, Potomac Building

**PRESENT:** Norma Pipkin, Chair, Erin Walker, Vice Chair, Katie Werner, Secretary, Jennifer Brown, Joanna Colvin, Mary Ludwig, Juanita Nether, Brenda Scheufele, Cynthia Brown, Aging & Human Services Division Manager, and Debra Kane as staff liaison member.

**ABSENT** Diane Danaher, Marta Kelsey, and Beth Knisley

**Item #** 1

**Motion:** A motion was made to accept the April 16, 2018 meeting minutes and notes (notes provided by CFW Secretary).

**By:** Juanita Nether

**Second:** Joanna Colvin

**For:** All

**Against:** None

**Item #** 2

**Motion:** A motion was made to adjourn the meeting at 7:15 p.m.

**By:** Mary Ludwig

**Second:** Katie Werner

**For:** All

**Against:** None

Notes from the  
St. Mary's County Commission for Women Meeting  
May 7, 2018

Norma Pipkin called the meeting to order at 5:35 p.m. Members present were: Norma Pipkin (Chair), Erin Walker (Vice-Chair), Katie Werner (Secretary), Jennifer Brown, Joanna Colvin, Mary Ludwig, Juanita Nether and Brenda Scheufele. Also present were Cynthia Brown and Debra Kane. Diane Danaher, Marta Kelsey and Beth Knisley were unable to attend the meeting.

Kalyn Guerrero, St. Mary's County, MD chapter leader of the National Cervical Cancer Coalition gave a presentation (with handouts and goodies).

**Minutes and Notes** - Juanita Nether moved and Joanna Colvin seconded that the minutes and notes from the April 16, 2018 meeting be accepted as submitted. All voted in favor of the motion.

**Budget** - Amount for the scholarship is \$2,452.00. The budget amount discussed at our last meeting was actually lower than we believed it to be. After everything we voted for is paid there is approximately \$400.00 remaining. The brochures were \$705.00 and the note cards were \$173.00 - these were not accounted for (\$878.00). Cynthia Brown will use money remaining in her budget to cover the shortfall.

**Healthy Relationships** - Norma Pipkin has sent an e-mail to the safety committee in the hopes that we can have presentations to the schools and community before the end of this school year. Mr. Mitchell has been asked to be available the week of June 1<sup>st</sup>. The Commission members feel that these presentations need to happen as soon as possible. The e-mail also inquired about presenting "Don't You Love Me" to the middle schools; waiting on feedback from Yvonne Dawkins.

**Old Business**

**Press Release Photos** - Jen Brown has photos and will send to Norma. Cynthia will send Brenda Scheufele the form for photo release for minor.

**Date for Presentation of the Check to College of Southern Maryland** - Presentation should include more history on the scholarship and the types of people who have been helped by the scholarship. Try to get the County Commissioners to vote on the scholarship at the meeting on May 22<sup>nd</sup>. We will come back in June for the presentation to the college; doing both at the same meeting was rushed.

**Listening Tour** - Norma had a pamphlet (booklet) from the Southern Maryland Family Advocacy Center which has a lot of information; some resources and statistics are missing. Norma has contacted Doug Harris with the sheriff's department who has been working for three years with domestic violence incidents, she's waiting on a return call; also need Maryland State Police, Walden and other agencies input. Yvonne and Jason met with judge about court and are working on what it takes for protective and peace orders.

## New Business

**Maryland Network Against Domestic Violence** - Norma asked about us becoming a member of this network; the membership fee is \$200.00 and benefits include a reduced rate for training, free training. Norma will get more information.

**Committee to Plan Retreat** - Juanita Nether and Beth Knisley are planning retreat. Marta Kelsey suggested educational activity, fun activity, priorities for the coming year, strategic plan for next year, review last year and how we fared. Send suggestions to Juanita and Beth by June 1<sup>st</sup>.

**Nominations** - We need a nomination committee for positions up for election and the retreat (Chair, Vice-Chair and Secretary).

**Books for Libraries** - Erin Walker has received 27/28 books to date and is waiting for a few more to come in; she ordered based on wish list from the library. Katie Werner volunteered to make stickers (30) to put in the books - "Donated by St. Mary's County Commission for Women." Erin will make arrangements to deliver the books to the library.

## Upcoming Events:

May 21, 2018 - League of Women Voter's of St. Mary's County Primary Candidate Forum at the Lexington Park Library from 5:00 p.m. until 9:00 p.m.

June 6, 2018 - Wellness Day at St. Mary's College - booth for staff. If you're interested in manning a booth please let Norma know.

June 18, 2018 - Meeting (5:30 p.m.)

July 14, 2018 - Annual Retreat

Mary Ludwig moved and Katie Werner seconded that the meeting be adjourned. All voted in favor of the motion. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Katie Werner, Secretary

**OUR NEXT MEETING IS June 18, 2018  
5:30 P.M., POTOMAC BUILDING, ROOM 14**

**SEE YOU THEN ☺**